

## **INSTRUCTIONS FOR THE FORMATION OF A CYPRUS COMPANY**

### **1. Detailed description of the proposed activities of the company**


### **2. Countries in which the business will be carried out**

--

### **3. Proposed name of the company (insert 3 names in order of preference)**


<b>4. Share capital</b>	<b>No. of shares</b>	<b>Currency and per value</b>
Authorised share capital	1000	
Issued and fully paid	1000	

### **5. Secretary**

Confirm whether you wish to use our services

Yes

No

### **6. Registered office**

Confirm whether you wish to use our address

Yes

No

If no, please give alternative address:

--

7. Beneficial shareholders	
Name of shareholder	% holding

Complete for each shareholder the below information.

Provide the following for each director/shareholder:

a) Identification

For Individual shareholders

- Certified true copy of passport ( the certification can be by a public notary or equivalent, Cypriot embassies or consulates, well known banks) Yes
- Original utility bill proving residential address Yes

For corporate shareholders

- Memorandum and articles of Association Yes
- Certificate of Incorporation Yes
- Certificate of Directors Yes
- List of shareholders Yes
- Certified copies of passports for directors and shareholders Yes

The above documents should be originals or notarized copies of the originals

b) References

- Two references for each director/shareholder, one from a bank and one from a lawyer or professional adviser or accountant Yes

Indicate if a nominee shareholder is required to hold the shares  
in its name for the beneficial shareholder. This service can be provided  
by our office.

Yes  No

**8. Directors**

If you wish local directors can be provided by our office

Yes  No

**9. Banking arrangements**

Name of bank to open account	Currency	Signatories	Expected annual turnover

**10. Accounting and auditing**

Indicate whether you wish our  
associate accountant to represent you

Yes  No